

Senior Administrator Affidavit for Applicant College¹

Name:

Title:

Address:

Enter your initials in each space provided.

Initials	AFFIDAVIT of VERIFICATION
	Personnel from our college participated in the <i>Opportunities for NSF ATE Program Funding & Mentor-Connect Grant-writing Support</i> webinar (September broadcast) or have viewed the archived recording of this webinar (www.Mentor-Connect.org , Find A Resource, Webinars).
	AFFIDAVIT of COMMITMENT
	Our college supports development and submission of a grant proposal for the next October submission deadline to the National Science Foundation Advanced Technological Education (NSF ATE) Program.
	Our college will encourage participating faculty who will lead the project by allowing them time to participate in virtual ² professional development activities that focus on proposal development as well as time to work virtually with assigned mentors throughout the proposal development cycle.
	Should faculty participate in a Mentor-Connect cohort that offers in-person workshops with travel required, the college agrees to reimburse faculty travel expenses in keeping with your college policies and procedures with the understanding that the college will then be reimbursed for eligible expenses by the Mentor-Connect project. [see Mentor-Connect Cohort Mentoring Application for details: www.Mentor-Connect.org , Get A Mentor.]
	AFFIDAVIT of UNDERSTANDING
	Co-mentoring participants will work with two mentors: a discipline-specific mentor from a designated ATE Center and an ATE proposal development specialist mentor from Mentor-Connect. The mentors will work collaboratively but in tandem as they provide support in developing different sections of a proposal.
	A grant writer and/or supportive administrator are invited to participate in the mentoring process. Faculty leadership is an essential element of successful ATE grant proposals. Data show that proposals that are faculty lead and developed through effective teamwork with a grant writer and a supportive administrator are more likely to be funded.
	Each participant will be guided through a mentoring process designed to maximize the potential for proposal development and funding success. Co-mentoring is typically conducted one-on-one. In some cases, especially if the college is new to ATE, a team may be encouraged to participate in Mentor-Connect cohort that provides one-on-one mentoring a longer and more structured learning experience.
	If co-mentoring participants join a Mentor-Connect cohort, travel and workshop registration expenses for additional team members (beyond the 2 STEM faculty) participating in in-person workshops will be the responsibility of the college unless selected for grant writer support. ²

¹ The person signing this form is verifying that he/she has the authority to commit the institution to specified employee support, reimbursement of travel expenses (if applicable), and submission of a grant proposal to NSF.

² If a mentee team participates as a member of a Mentor-Connect cohort of new-to-ATE colleges, in-person workshops may be included. If this is the case, travel support will be provided for participating faculty and may be provided for an accompanying grant writer.